

Description		
Date	04/28/2011	Location
		Board of Health
Time	Speaker	Note
6:54:39 AM	-	<i>Members Present:</i> Robin Cory, Berk Knighton, Laura Larsson, Brian Leland, Bill Murdock, Gretchen Rupp, Buck Taylor, Carson Taylor, Barbara Vaughn, <i>Staff:</i> Matt Kelley, Toni Lucker, Tim Roark, Liz Wildman <i>Chief Deputy County Attorney:</i> Christopher Gray <i>Public:</i> Michael Tucker (Belgrade News)
7:03:14 AM		Meeting called to order
7:03:23 AM		Disclaimer for Audio Broadcasting
7:03:34 AM		Public Comment - none
7:03:53 AM		Consent Agenda
7:04:20 AM	Motion	Buck made a motion to accept the consent agenda as provided in the packet.
7:04:27 AM	Second	Laura seconded
7:04:31 AM	Vote	Roll Call: Robin - yes Buck - yes Gretchen - yes Laura - yes Bill - yes Carson - yes Brian - yes Barbara - yes Berk - yes The motion passed unanimously.
7:04:39 AM		Regular Agenda
7:05:09 AM		<i>FY12 Budget Briefing</i>
7:05:28 AM		Matt presented the budget information to the Board.
7:09:13 AM		Board questions and discussion regarding how the reduced budget would affect the Department.
7:14:18 AM		Matt added that Ed Blackman, the County Financial Director, will be at the budget subcommittee meeting
7:14:57 AM		Matt continued with his budget presentation and discussed his concerns with the reduced capital reserves. The capital reserve funds act as savings accounts and are used to improve practice, improve systems, and allows reaction to emergencies, i.e., earthquake, outbreaks, pandemic, etc.
7:15:55 AM		Board questions and discussions regarding emergency funds availability, vacancy savings and any loss of services to the public.
7:20:00 AM		Matt discussed the plans for filling the nursing and sanitarian positions.

7:20:10 AM		The Board expressed concern over any loss of services to the public due to loss of staff positions.
7:23:03 AM		Board discussion about how to re-accumulate the capital reserve.
7:54:38 AM		Appointment of FY12 Budget Subcommittee
7:55:06 AM		Buck noted that Matt's annual evaluation is due and an evaluation subcommittee is needed. Buck volunteered to serve on one but not both.
7:55:54 AM		<u>Budget Subcommittee</u> : Gretchen, Barb and Brian
7:56:06 AM		<u>Review Subcommittee</u> : Buck, Carson & Gretchen
7:57:23 AM		Board discussion about the review process.
7:58:43 AM		Appointment of Carson Taylor as Hearing Examiner for Appeal of Health Officer's Decision to Refuse to Validate Retail Food Establishment License #FL8845 for the Korner Klub
7:59:33 AM	Christopher Gray	The Chief Deputy County Attorney explained the contested case hearing process - in this case there is an appeal to the Board about the Health Officer's decision not to validate a license. Carson is an experienced hearings examiner. Chris asked the Board to consider a motion appointing Carson Taylor as a hearings examiner of the appeal to the Health Officer's decision to refuse to validate the retail food establishment license #FL8845 for the Korner Klub.
8:01:20 AM		Board discussion clarified Carson's roll as conducting the hearing. The remainder of the Board would make the decision.
8:01:48 AM	barb	The Board asked about receiving orientation on the contested case hearing process.
8:02:26 AM		If appointed, Carson agreed to provide a forum to discuss the process and provide an orientation on do's and dont's; along with written documents provided in advance for Board review.
8:03:52 AM	Motion	Brian made a motion to appoint Carson Taylor as a hearings examiner of the appeal to the Health Officer's decision to refuse to validate the retail food establishment license #FL8845 for the Korner Klub
8:03:54 AM	Second	Berk seconded the motion.
8:04:09 AM		The Board's decision could be appealed to district court
8:04:17 AM	Abstain	Carson abstained from the vote.
8:04:22 AM	Vote	Roll Call: Robin: yes Buck: yes Gretchen: yes Bill: yes Laura: yes Brian: yes Barb: yes Berk: yes The motion passed unanimously. Carson had to leave.
8:04:52 AM		Letter of Support for Proposed DEQ Rules Regarding Variance Process
8:06:14 AM	Motion	Buck made a motion to direct the Health Officer to send to letter to deq under the

		Chair's signature with the typo removed.
8:06:25 AM	Second	Brian seconded the motion.
8:06:28 AM	Vote	<p>Roll Call: Robin: yes Buck: yes Gretchen: yes Bill: yes Laura: yes Brian: yes Barb: yes Berk: yes</p> <p>The motion passed unanimously.</p>
8:06:48 AM		The Board requested a Board member be present at the hearing to reply to any questions by DEQ and to ensure it moves forward.
8:07:51 AM		Matt assured the Board of staff's continued talks with DEQ and suggested sending a staff member to the hearing.
8:09:11 AM		The Board asked to be kept abreast of the issue.
8:10:03 AM		Matt assured the Board that a staff member will attend the hearing.
8:10:20 AM		Health Officer Report
8:10:26 AM		Matt reported on the West Yellowstone medical clinic renovation - The Town counsel voted to make over \$100,000 available for the renovation and the County Commission contributed \$75,000 towards the project. This allows 24/7 medical service in West Yellowstone.
8:11:39 AM		Matt reported that the department is pushing ahead with accreditation. He expects the community health assessment (CHA) and community health improvement plan (CHIP) to be done by Sept 30, 2011. The strategic plan and self assessment could reasonably be completed towards the end of 2012. Moving forward towards accreditation after that.
8:13:08 AM		Matt reported the Professional Research Consultants, Inc. questionnaire is to be completed and the community calls to begin. Immunization data from the focus groups facilitated by Flying Horse is expected.
8:13:35 AM		Matt requested a Board member to help with community outreach events to facilitate discussions. Then have some outside 'eyes' to provide a critical look at where our systems are situated in relation to the standards. Then move them towards the standards in advance of accreditation.
8:15:43 AM		Matt will forward the list of questions to the Board when they arrive.
8:17:08 AM		Subcommittee Reports - have not met
8:17:20 AM		The meeting is adjourned.