

Description	County Courthouse Community Room, 311 W. Main, Bozeman, MT		
Date	12/20/2012	Location	Board of Health
Time	Speaker	Note	
6:45:39 AM		<p>Members Present: Robin Cory, Steve Custer, Becky Franks, Berk Knighton, Laura Larsson, Gretchen Rupp, Buck Taylor, Carson Taylor, Excused: Bill Murdock Staff: Matt Kelley, Toni Lucker, Tim Roark Public: Hannah Stiff of Belgrade News</p> <p><i>These log notes provide only a part of the official record. The remainder of the official record is in the audio recording of the meeting. Section 2-3-212, MCA. The audio recording is available upon request.</i></p>	
7:03:44 AM		Meeting called to order	
7:04:09 AM		Audio disclaimer	
7:04:32 AM		Public Comment	
7:04:41 AM		Consent Agenda	
7:04:56 AM	Motion	Laura made a motion to approve the consent agenda as presented	
7:05:03 AM	Second	Buck seconded the motion.	
7:05:08 AM	Vote	<p>Roll Call: Robin - yes Steve - yes Becky - yes Berk - yes Laura - yes Gretchen - yes Buck - yes Carson - yes</p> <p>The motion passed unanimously</p>	
7:05:20 AM		Regular Agenda	
7:05:25 AM		Discussion & Decision regarding Board of Health Letters to DEQ and MSU Faculty related to Water Quality Issues	
7:05:25 AM	Gretchen Rupp	The Environmental Health Subcommittee recommends to the Board to send letters to the new director of Montana Department of Environmental Quality asking for a meeting to discuss some issues to work on together; and to send letters to some MSU faculty asking about interest in pursuing various research studies.	
7:05:51 AM	Steve Custer	Tracy Stone-Manning is the nominated DEQ Director and the intended recipient of the letter. Steve added the request by Representative Pomnichowski to receive a copy of the letter.	
7:07:55 AM		Board discussion on the letters.	
7:08:32 AM	Motion	Buck made a motion to send the letter to DEQ and a copy to Representative Pomnichowski.	
7:08:41 AM		Board discussion regarding sending the letter to Representative Pomnichowski.	

		courtesy copy
7:09:57 AM	Second	Carson seconded the motion.
7:10:01 AM	Amended motion	Buck amended his motion to include all legislative representatives in Gallatin County.
7:10:09 AM	Second	Carson seconded the amended motion and takes it as a friendly amendment if it is understood that they get listed on the bottom of the letter as well.
7:10:29 AM	Vote	<p>Roll Call: Becky - yes Buck - yes Berk - yes Carson - yes Laura - yes Gretchen - yes Robin - yes Steve - yes</p> <p>The motion passed unanimously.</p>
7:11:04 AM		The letters to five MSU professors, who will oversee the research projects identified by the Environmental Health Subcommittee, will be finalized.
7:11:23 AM		Board discussion
7:14:09 AM		Laura commended the Environmental Health Subcommittee on their work. She added that the senior nursing students will be at the health department from January through March and some of the identified general environmental work items would be appropriate for them.
7:17:12 AM		Berk noted an appropriate project for the junior engineer design course from the list of identified projects. He suggested adding a letter to the mechanical engineer professor.
7:18:50 AM	Motion	Carson made a motion that the faculty letter be sent out with changes as determined by Dr. Custer and we send to those based on this discussion as most appropriate to get it.
7:19:13 AM	Second	Laura seconded the motion.
7:20:21 AM		Board discussion. Carson acknowledged the committee members with their work that benefits everyone in the county and the state.
7:21:08 AM	Vote	<p>Roll Call: Becky - yes Buck - yes Berk - yes Carson - yes Laura - yes Gretchen - yes Robin - yes Steve - yes</p> <p>The motion passed unanimously.</p>
7:21:18 AM		Subcommittee Reports
7:21:25 AM	Environmental Health	Steve reported on the activities of the Environmental Health Subcommittee. Chapter 3 Regulation revisions are yet to be done but feedback from the

	Subcommittee	attorney have not been received.
7:24:16 AM		Steve noted a general recommendation from his discussions with other Board members - have a short training course regarding what the Board members are reviewing, what their job is and the potential impact of their decision.
7:25:17 AM		Berk requested a training course on septic systems. Gretchen suggested she or staff or Steve Anderson could put something together.
7:27:14 AM	Prevention Alliance Subcommittee	The Prevention Alliance Subcommittee plans to work with Community Assessment activities. The hard copies of the assessment will be distributed soon.
7:27:42 AM		Robin reported on the goals the Prevention Alliance discussed regarding the community health improvement plan activities: 1) increase awareness and use of health services and resources through improved communication and coordination among human service providers. The Prevention Alliance will coordinate the various agencies doing the same things but not working together.
7:28:20 AM		2) improve access to health services to those living below the 200% of the federal poverty level.
7:29:09 AM		The Prevention Alliance plans to meet and invite others who are doing the same things.
7:29:25 AM		Matt added that the role for the Prevention Alliance will be as a convener and organizer in the community and will track the progress and keep moving forward with the process.
7:31:32 AM		Health Officer Report
7:31:44 AM	Flu Season	Matt reported that the percent of visits to primary health care facilities with influenza-like illness increased in October/November as compared to last year when it hit in February/March. He encouraged everyone get the flu shot.
7:33:19 AM	Strategic Plan Process	He explained that the third item required for accreditation is the Strategic Plan. He suggested the Board meet in late January or early February for a session to set broad goals for EHS and HHS.
7:35:47 AM		The Board discussed the timeline and the Board's preference for setting broad goals for Environmental Health and Human Services.
7:36:26 AM		Discussion continued and several topics were expressed - a great facilitator; strategic plan score card to track time and effort and correlating budget line; present fundamental requirements of the Board before the planning session, i.e., foundational documents, bylaws, statutes; organization chart with programs and strategies and issues of concern.
7:38:45 AM		Matt has talked with Dan and Betsy of the MSU Local Government Center as potential facilitators.
7:44:01 AM		Berk noted he will be in Mexico for the winter working a project that will take him to water treatment plants and land fills. So he will be available virtually.
7:45:20 AM		Matt explained the purpose and makeup of the strategic plan and discussed the reason for accreditation.
7:50:43 AM		Billings and Missoula have applied to begin the Accreditation process from which we can learn.
7:52:39 AM		Matt offered to send the Public Health Accreditation Board (PHAB) tutorial to interested Board members that will help to move through the process.

7:53:00 AM		Matt shared some conversations he had with others in the community about what could be done in response to the traumatic Sandy Hook event.
7:55:32 AM		Matt would like to see specific solutions proposed as part of our effort to respond to the tragedy.
7:58:33 AM		Board discussion.
8:01:28 AM		Buck acknowledged an Op ed piece created by Matt re: action items as a community & state priorities. offer a positive message of hope re: mental health services.
8:04:42 AM		Regarding reportable diseases Matt reported that strep is up and he discussed the cyclical illness.
8:07:01 AM		Gretchen asked Tim about the status of the health inspection report card for the website. Late March/April is the timeframe for the new health department website that will launch the restaurant information.
8:09:06 AM		Meeting adjourned

Secretary

Date

Chair

Date