

GCCHD MODIFIED SITE PLAN PROPOSAL CHECKLIST

**Gallatin City-County Health Department, Environmental Health Services
215 West Mendenhall, Rm 108, Bozeman, MT 59715 (406) 582-3120**

Current Property Owner _____ Phone _____

Mailing Address _____ City/Zip _____

Applicant/Authorized Agent _____ Phone _____

Mailing Address _____ City/Zip _____

Authorized Address of Site (if available) _____

DEQ Certificate of Subdivision Approval E.Q.# _____ COS# _____

Subdivision Name _____ Block _____ Lot/Tract/Parcel _____

Legal Description _____ ¼ _____ ¼ Section _____ Township _____ Range _____ Size of parcel _____

Type & Number of Structure(s) proposed: Single Family Dwelling _____ Other (describe) _____

Unfinished Basement: Yes No Total # of Bedrooms Proposed (+1 for unfinished basement) _____

OR gallons per day effluent produced _____

Owner/Agent Signature _____ Date _____

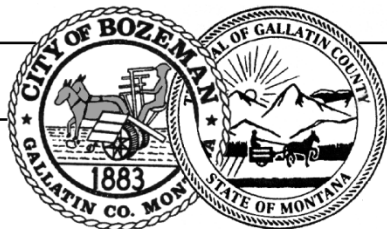
CHECK one or more of the following minor changes being proposed

Relocations of water or wastewater systems provided that the changes comply with Title 76, chapter 4, part 1 MCA and Title 17, chapter 36, ARM; and all related rules and regulation:

_____ moving the location of a well within the lot boundaries provided that the new location meets separation distances and will not adversely change the quality, quantity and dependability of the water supply,

_____ moving the location of the wastewater treatment system within the lot boundaries provided the new location meets separation distances and site evaluation criteria, and the wastewater system is sufficient in terms of capacity and dependability.

_____ Other (Describe): _____



Gallatin City-County Health Department

Environmental Health Services
215 West Mendenhall, Rm 108
Bozeman, MT 59715
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GCCHD MODIFIED SITE PLAN PROCEDURE (Sanitation Act - Expedited Rewrite Review for Minor Changes)

DEQ and Gallatin City-County Health Department (GCCHD) now allow for minor changes to an existing certificate of subdivision approval.

These include

- 1) relocations of water or wastewater systems provided that the changes comply with Title 76, chapter 4, part 1 MCA and Title 17, chapter 36, ARM; and all related rules and regulation, and,
- 2) changes to water or wastewater systems that do NOT significantly affect the approval statement of the subdivision,

Fees

- \$125/lot review fee for a proposed modified site plan (check payable to MDEQ)
- \$7.00/page for Clerk and Recorder filing fees (check payable to GCCHD). The amount will be determined upon submittal but is typically \$21.

Modified Site Plan Submittal Requirements

Please supply

- a cover letter explaining the change being proposed,
- a copy of a completed and signed request form (see back of page),
- fees written to MDEQ and fees for filing written to GCCHD,
- a copy of the first page of the DEQ Certificate of Subdivision Approval obtained from the Gallatin County Clerk & Recorder's Office that shows proof of filing,
- three (3) copies of the modified site plan,
- any other supporting information necessary to the review.

Review Time

- GCCHD will review the modified site plan proposal within 55 days of receiving a complete proposal.

Final Approval

- The approved modified site plan will be filed in the Clerk and Records office by GCCHD. A copy of the approved modified site plan will be sent to MDEQ for inclusion in the DEQ Sanitation Act files.

******IMPORTANT NOTE******

GCCHD may decide that your proposal is too complicated to be considered under “minor changes” allowed for review under the Modified Site Plan Procedure, in which case the proposal could be made as a standard Subdivision Rewrite Submittal under the Sanitation Act.