

Appendix 2

Environmental Health Services Fee Schedule

(Effective: October 27, 2018)

General Fees

Base Rate for Services	\$84 per hour
Community/Group Home Inspection	\$126
Day Care Application	\$126 + Day Care Inspection
Day Care Inspection (MCA 52-2-735)	\$25
Site Visit / Re-inspection / Requested Inspection	\$84 per hour

Establishment Fees Health Code Chapter 2

Example:

A 750 sq. foot new retail food establishment is subject to Application review (\$252) + Pre-operational inspection (\$126) = \$378 (payable to Gallatin City-County Health Department).

State Issued Annual License Fee = \$115 (payable to MDPHHS collected at pre-operational inspection).

Application Review

Food Establishment - Retail and Wholesale

Up to 750 sq. feet or Mobile Unit	\$252 + Pre-operational Inspection
751 sq. ft. to 2,500 sq. ft.	\$336 + Pre-operational Inspection
>2,500 sq. ft.	\$420 + Pre-operational Inspection
Caterer or Manufacturer using licensed commissary kitchen	\$252 + Pre-operational Inspection

Food Establishment - Multi-Department Fee

(Base Fee + Fee for each Department)

Base Fee	\$420 + Pre-operational inspection
Up to 750 sq. ft. or Mobile Unit	\$252
751 sq. ft. to 2,500 sq. ft.	\$336
>2,500 sq. ft.	\$420

Hotels, Motels, and Rooming Houses

Hotel/Motel with guest only food service facilities	\$252 + Pre-operational inspection
Motel/Hotel with no food service,	\$168 + Pre-operational inspection
Bed and Breakfast, Tourist Home, Rooming House	\$168 + Pre-operational inspection

Public Pools and Swimming Areas / Spas Application review and pre-operational inspection fees paid to DPHHS (contact DPHHS for amount)
Review done by Department of Public Health and Human Services (DPHHS)

Tourist Campgrounds and Trailer Courts \$168 + Pre-operational inspection

Tattooing and Body Piercing \$168 + Pre-operational inspection

Minor Application Review

Basic Ownership Change	\$84 + Pre-operational inspection
Commissary Change	\$84 + Pre-operational inspection
Already licensed caterer, mobile unit or wholesale / manufacturer moving to a different licensed facility	
Wholesale/Manufacturing and Retail	\$84 + Pre-operational inspection
Addition of wholesale license to currently licensed retail facility or if both new establishments reviewed at same time (Retail = full review, Wholesale = minor review)	
Piercing and Tattooing	\$84 + Pre-operational inspection
Addition of a 2 nd license to a currently licensed body art facility or if both licenses are applied for at the same time (1 st license = full review, 2 nd license = minor review)	

Miscellaneous

Education Course (4 hour).....	\$20
Exemption Request	\$84

Extension Request	\$84
Hazard Analysis and Critical Control Points (HACCP) ..	\$336
Pre-operational Inspection (based on 1 ½ hours)	\$126 + Base Rate for each additional hour

License, Registration or Permit (All are owner and location specific)
 Payable to Gallatin City-County Health Department (GCCHD)

Body Art License

Body Piercing	\$135
Ear Lobe Piercing Only	\$75
Tattooing	\$135
Body Art Temporary Event	\$84 + PO Inspection
Delinquent.....	\$25

Cottage Food Operation Registration..... \$40

Temporary Food Service Event Permit

Small (1-2 employees)	\$85
Large (3 or more employees).....	\$115

License (All are owner and location specific)
 Payable to Montana Department of Public Health & Human Services (MDPHHS)

Food Service

Retail Food Small (1-2 employees)	\$85
Retail Food Large (3 or more employees)	\$115
Wholesale/Manufacturing.....	\$115

Pool & Spa

Pool	\$200
Spa	\$ 75

Trailer Court / Campground

Trailer Court Small (1 to 10)	\$40
Trailer Court Medium (11 to 25)	\$60
Trailer Court Large (>25)	\$120
Work Camp.....	\$40
Youth Camp.....	\$40

Public Accommodation

Hotel Small (1 to 10)	\$40
Hotel Medium (11 to 25)	\$80
Hotel Large (>25)	\$160

Wastewater Treatment System Fees Health Code Chapter 3

Permit Fee

New	\$375 + Review Fee
Replacement	\$375 + Review Fee
Upgrade/Extension	\$375 + Review Fee
Multiple User	\$485 + Review Fee
Commercial	\$485 + Review Fee
Public	\$485
Public/Commercial System Component Fee	\$320
Experimental	\$590 + Review Fee
Tanks Only	\$320 + Review Fee
Unpermitted WWTS	\$375

Review Fee

Lots Not Requiring Site Evaluation	\$140
Lots Requiring Site Evaluation	\$275
Additional Review Fee	\$200
Application & Permit Modifications	\$140
Design or Drainfield Location Change	\$275
Application or Auth. To Construct Extension	\$84

Miscellaneous Fees

Competency Exam/Registration

Installer Competency Exam	\$200
Site Evaluator Exam	\$275
Registration Fee	\$84
Homeowner Installation Exam	\$105

Variance Application

First Variance Request	\$690
Each Additional Variance Request	\$290